

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 9

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 9, 2022 at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift and Dan Jones (Jonathan Sams was absent)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Dave Siebert, Brad Edrington, Rhonda and Doug Koenig.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on April 26, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Prior to the meeting, the Audit/Financial Committee met to review the semiannual financial reports for the year to date. The committee noted that at this time there is no need for transfers, additional line items, revenue revisions or amended appropriations. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the audit findings. All present voiced a "YEA" vote and the motion was passed.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that Tyler Kinman has completed his one-year probationary period and is therefore due for a pay increase to \$16.12 per hour effective May 7, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Tyler Kinman to \$16.12 effective May 7, 2022. All voiced a "YEA" vote and the motion was passed with **Resolution 22-05-01**. (A copy of the resolution is included in the minutes).

Chief Jameson informed the board that Tyler Kinman who has worked as a part-time employee with Turtlecreek Township who is now a full-time employee. Per the Personnel Policy, his calculated anniversary date due to part-time hours for vacation only will be August 11, 2020. Mr. Jones made a motion, seconded by Mr. VanDeGrift to accept the calculated anniversary date of August 11, 2020 for Tyler Kinman. All voiced a "YEA" vote and the motion was passed with **Resolution 22-05-02**. (A copy of the resolution is included in the minutes).

Chief Jameson, Fire Chief, informed the Board that Jeff Dahlhoff has completed his one-year probationary period and is therefore due for a pay increase to \$16.12 per hour effective May 7, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Jeff Dahlhoff to \$16.12 effective May 7, 2022. All voiced a "YEA" vote and the motion was passed with **Resolution 22-05-03**. (A copy of the resolution is included in the minutes).

Chief Jameson, Fire Chief, informed the Board that Chris Dotson has completed his one-year probationary period and is therefore due for a pay increase to \$19.76 per hour effective May 7, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Chris Dotson to \$19.76 effective May 7, 2022. All voiced a "YEA" vote and the motion was passed with **Resolution 22-05-04**. (A copy of the resolution is included in the minutes).

Chief Jameson informed the board that Jeff Dahlhoff who has worked as a part-time employee with Turtlecreek Township who is now a full-time employee. Per the Personnel Policy, his calculated anniversary date due to part-time hours for vacation only will be January 9, 2019. Mr. Jones made a motion, seconded by Mr. VanDeGrift to accept the calculated anniversary date of January 9, 2019 for Jeff Dahlhoff. All voiced a "YEA" vote and the motion was passed with **Resolution 22-05-05**. (A copy of the resolution is included in the minutes).

Chief Jameson informed the Board that it was time to renew the EMS service agreement with Ohio Department of Rehabilitation and Correction for ambulance services with LeCI and WCI

effective July 1, 2022. Mrs. Boggs was able to negotiate the rates for ALS to \$526.00, BLS to \$341.00 and Loaded Mileage to \$8.70. A resolution is needed to authorize Mr. VanDeGrift to sign the revised service agreement. Mr. Jones made a motion, seconded by Mr. VanDeGrift to authorize Mr. VanDeGrift to sign the EMS service agreement for ambulance services with LeCl and WCI effective July 1, 2022. All present voiced a "YEA" vote and the motion was passed. **Resolution 22-05-07.** (A copy of the resolution will be included in the minutes.)

Chief Jameson, informed the Board that Adam Hofmann has completed his one-year probationary period and is therefore due for a pay increase to \$17.33 per hour effective May 7, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the pay increase for Adam Hofmann to \$17.33 effective May 7, 2022. All voiced a "YEA" vote and the motion was passed with **Resolution 22-05-08.** (A copy of the resolution is included in the minutes).

Chief Jameson requested approval for up to \$3,000.00 for installation and service of the high-pressure lines for the air compressor that was donated to the township. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the expense of up to \$3,000.00 for installation and service of the high-pressure lines for the air compressor. All present voiced a "YEA" vote and the motion was passed.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, informed the Board that the City of Lebanon will be improving Glosser Rad and Route 42. The Township will need to replace a culvert on Glosser Road that is in the Township with the cost of the fees associated with the design of the project will be \$30,575.00 to Fishbeck Engineers. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the payment of \$30,575.00 to Fishbeck Engineers for the design of the culvert on Glosser Road and to authorize Tammy Boggs to sign the agreement with Fishbeck Engineers. All voiced a "YEA" vote and the motion was passed with **Resolution 22-05-06.** (A copy of the resolution is included in the minutes).

Mr. Siebert informed the Board that the Boom mower was listed twice on GovDeals and did not meet minimum bid. We will repost in the summer.

Mr. Siebert informed the Board that the Jacobson mower that was listed on GovDeals was sold for \$14,450.00.

Mr. Siebert gave the Board an update on various work recently done by his department including asphalt repairs on Emmons Road and Medic repairs.

Mr. Siebert requested ratification of repair in the amount of \$800.00 for two diesel exhaust lines for Medic 32 that are not covered under warranty. The medic was taken to Cummins for repair of the diesel particulate which is covered. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed.

Administration:

Tammy Boggs, Township Administrator, informed the Board that Warren County Zoning Department application for Conditional Use and Site Plan Review for 2143 N. State Route 741 to operate a landscaping business for sports field maintenance and construction and to add an additional 100 feet to the existing barn structure. The property is over five acres. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Zoning stating this information).

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$734.88. The purchases are \$436.80 from Amazon, \$153.69 from Home Depot, \$59.98 from Rural King, and \$84.41 from Fire Line. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$734.88. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-05-09.** (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that Warren County Regional Planning requested comments regarding the Greentree Meadows Stage 3 Plan review. The entrance was narrowed; therefore

Chief Jameson will review the turning radius for emergency vehicles. Additionally, no trees in the right away along the road and no parking on the hydrant side of the street. The Trustees had no additional comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that Warren County Regional Planning regarding Core 5 Logistics Center for the PUD Stage 3, lots 3 and 4, which are the first two buildings that will be built. The Engineer's office has agreed that the roadway into the development will be of a Commercial road standard for the semi traffic. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she and Mr. Sams met with Regional Planning to inform them that the Board of Trustees want to follow the current zoning code for properties within Turtlecreek Township.

Mrs. Boggs informed the Board that Mr. Sams was contacted by Congressman's Chabot's Office regarding available funding. Various options for possible projects were briefly discussed. The funding does come with a twenty percent match requirement, must be health and safety related and work must be completed in 2023. Mr. Sams made a motion, seconded by Mr. VanDeGrift to apply for the Community Project funding. All present voiced a "YEA" vote and the motion was passed.

General Reports:

CORRESPONDENCE:

IN:

Letter from Warren County Rural Zoning regarding an application for Conditional Use and Site Plan Review for 2143 N. State Route 741.

Email from Ms. Fulkerson regarding report on Hoffmann swale

Email from Ms. Smith regarding rental property in the township

Letter from Duke Energy regarding the relocation of transmission line on State Route 63

Email from Mr. Taggart regarding stop sign on Oregonia Road

Letter from CMS regarding report on Medicare & Medicaid services

Email to Shaker Run HOA, Mr. Gavrilos regarding maintenance work on Shaker Golf Drive

OUT:

Letter of Authorization to Energy Alliance for Duke Energy customer list

Email to Ms. Fulkerson regarding report on Hoffmann swale

Email to Ms. Smith regarding rental property in the township

Letter to Warren County Regional Planning regarding Wooded Creek Section Two Revision 1 Replat

Letter to Warren County Regional Planning regarding Majors at Shaker Run Section One, Easement Plat Amended

Letter to Warren County Regional Planning regarding Shaker Run Section 8, Phase B

Letter to Community Authority of Union Village regarding establishment of the stormwater fund

Email to Mr. Taggart regarding stop sign on Oregonia Road

Email to Ms. Monnin regarding State Route 123 and who has the authority for the road

Fiscal Officer Reports:

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 33902 through 33942 (copy to follow) and Vouchers 437-2022 through 492-2022.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/15/22	4/29/22	406-2022	LASER IMAGING & DESIGN INC	2041-892-0000	\$120.00	FOUNDATION FOR BURIAL MONUMENT J SCOTT SEC 28 LOT 6
4/25/22	4/29/22	414-2022	T SEIMER	2041-804-0000	\$730.00	SALE OF CEMETERY PLOT SECTION 15 LOT 5
4/29/22	4/29/22	420-2022	C ASBURY	2041-804-0000	\$560.00	SALE OF CEMETERY LOTS SECTION 61 LOTS 6 AND 7
5/2/22	5/9/22	489-2022	S WHITAKER	2041-302-0000	\$450.00	J BENSON OPEN/CLOSE SECT 15 LOT 5
					\$1,860.00	
4/22/22	4/29/22	411-2022	PUBLIC ENTITY RISK SERVICES OF OHIO	2031-892-0000	\$305.83	CLAIM PAYMENT FOR GUIDE RAIL DAMAGE WAYNESVILLE RD 4-6-22
					\$305.83	
4/13/22	4/29/22	405-2022	SEDGWICK	2191-299-0000	\$628.33	LIFE SQUAD SERVICES
4/15/22	4/29/22	407-2022	PRINCIPAL LIFE INSURANCE COMPANY	2191-299-0000	\$102.07	LIFE SQUAD SERVICES
4/15/22	4/29/22	408-2022	D CATTRAN	2191-299-0000	\$50.00	LIFE SQUAD SERVICES
4/18/22	4/29/22	409-2022	CUSTOM DESIGN BENEFITS	2191-299-0000	\$439.81	LIFE SQUAD SERVICES
4/18/22	4/29/22	410-2022	HUMANA	2191-299-0000	\$282.44	LIFE SQUAD SERVICES
4/22/22	4/29/22	412-2022	GEHA	2191-299-0000	\$112.08	LIFE SQUAD SERVICES
4/22/22	4/29/22	413-2022	TRICARE PAYMENT	2191-299-0000	\$122.60	LIFE SQUAD SERVICES
4/26/22	4/29/22	415-2022	PARAMOUNT ADVANTAGE	2191-299-0000	\$132.00	LIFE SQUAD SERVICES
4/26/22	4/29/22	416-2022	BLUE CROSS BLUE SHIELD OF ILLINOIS	2191-299-0000	\$84.50	LIFE SQUAD SERVICES
4/27/22	4/29/22	417-2022	CUSTOM DESIGN BENEFITS	2191-299-0000	\$360.21	LIFE SQUAD SERVICES
4/27/22	4/29/22	418-2022	USAA	2191-299-0000	\$100.47	LIFE SQUAD SERVICES
4/29/22	4/29/22	419-2022	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$974.30	LIFE SQUAD SERVICES MARCH 2022 DEPOSITS
4/18/22	4/29/22	421-2022	UNITED HEALTHCARE	2191-299-0000	\$234.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/22	4/29/22	422-2022	MOLINA HEALTHCARE	2191-299-0000	\$413.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/22	4/29/22	423-2022	AETNA	2191-299-0000	\$508.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/22	4/29/22	424-2022	ANTHEM BLUE	2191-299-0000	\$564.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/22	4/29/22	425-2022	CGS	2191-299-0000	\$814.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/22	4/29/22	426-2022	AETNA	2191-299-0000	\$334.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/22	4/29/22	427-2022	UNITED HEALTHCARE	2191-299-0000	\$367.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/22	4/29/22	428-2022	CGS	2191-299-0000	\$1,166.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/20/22	4/29/22	429-2022	UMR	2191-299-0000	\$80.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/20/22	4/29/22	430-2022	CGS	2191-299-0000	\$381.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/22	4/29/22	431-2022	ANTHEM BLUE	2191-299-0000	\$94.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/22	4/29/22	432-2022	AARP SUPPLEMENTAL	2191-299-0000	\$100.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/22	4/29/22	433-2022	UNITED HEALTHCARE	2191-299-0000	\$115.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/22	4/29/22	434-2022	UHC COMMUNITY	2191-299-0000	\$376.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/22	4/29/22	435-2022	CGS	2191-299-0000	\$419.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/22/22	4/29/22	436-2022	AARP SUPPLEMENTAL	2191-299-0000	\$88.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/22/22	4/29/22	437-2022	HNB-ECHO	2191-299-0000	\$444.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/22/22	4/29/22	438-2022	CGS	2191-299-0000	\$3,125.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/25/22	4/29/22	439-2022	ANTHEM BLUE	2191-299-0000	\$204.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/25/22	4/29/22	440-2022	BUCKEYE COMMUNITY	2191-299-0000	\$286.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/25/22	4/29/22	441-2022	ANTHEM BLUE	2191-299-0000	\$587.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/25/22	4/29/22	442-2022	AETNA	2191-299-0000	\$772.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/25/22	4/29/22	443-2022	ANTHEM BLUE	2191-299-0000	\$1,250.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/25/22	4/29/22	444-2022	CGS	2191-299-0000	\$1,847.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/26/22	4/29/22	445-2022	HUMANA	2191-299-0000	\$95.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/26/22	4/29/22	446-2022	UNITED HEALTHCARE	2191-299-0000	\$762.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/22	4/29/22	447-2022	ANTHEM BLUE	2191-299-0000	\$90.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/22	4/29/22	448-2022	AARP SUPPLEMENTAL	2191-299-0000	\$276.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/22	4/29/22	449-2022	CGS	2191-299-0000	\$369.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/22	4/29/22	450-2022	AETNA BETTER HEALTH	2191-299-0000	\$499.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/22	4/29/22	451-2022	ANTHEM BLUE	2191-299-0000	\$211.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/22	4/29/22	452-2022	MEDICAL MUTUAL	2191-299-0000	\$280.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/22	4/29/22	453-2022	AARP SUPPLEMENTAL	2191-299-0000	\$296.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/22	4/29/22	454-2022	UNITED HEALTHCARE	2191-299-0000	\$1,438.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/22	5/2/22	463-2022	ANTHEM BLUE	2191-299-0000	\$104.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/22	5/2/22	464-2022	HNB-ECHO	2191-299-0000	\$596.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/22	5/2/22	465-2022	CGS	2191-299-0000	\$2,144.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/22	5/2/22	466-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$136.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/22	5/2/22	467-2022	UNITED HEALTHCARE	2191-299-0000	\$190.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/15/22	5/2/22	468-2022	AARP SUPPLEMENTAL	2191-299-0000	\$102.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/15/22	5/2/22	469-2022	UNITED HEALTHCARE	2191-299-0000	\$148.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/15/22	5/2/22	470-2022	ANTHEM BLUE	2191-299-0000	\$199.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/15/22	5/2/22	471-2022	UNITED HEALTHCARE	2191-299-0000	\$620.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/15/22	5/2/22	472-2022	HNB-ECHO	2191-299-0000	\$782.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/15/22	5/2/22	473-2022	AETNA	2191-299-0000	\$1,041.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/2/22	5/9/22	491-2022	PARAMOUNT ADVANTAGE	2191-299-0000	\$125.20	LIFE SQUAD SERVICES
4/15/22	5/2/22	474-2022	CGS	2191-299-0000	\$7,770.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/2/22	5/9/22	493-2022	MEDICAL MUTUAL	2191-299-0000	\$41.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/2/22	5/9/22	494-2022	ANTHEM BLUE	2191-299-0000	\$388.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/2/22	5/9/22	495-2022	MOLINA HEALTHCARE	2191-299-0000	\$475.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/2/22	5/9/22	496-2022	CGS	2191-299-0000	\$808.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/3/22	5/9/22	497-2022	HUMANA	2191-299-0000	\$182.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/3/22	5/9/22	498-2022	UNITED HEALTHCARE	2191-299-0000	\$333.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/3/22	5/9/22	499-2022	ANTHEM BCBS	2191-299-0000	\$406.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/3/22	5/9/22	500-2022	HBPI	2191-299-0000	\$527.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/4/22	5/9/22	501-2022	AETNA	2191-299-0000	\$87.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/4/22	5/9/22	502-2022	AETNA BETTER HEALTH	2191-299-0000	\$132.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/22	5/9/22	503-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$191.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/22	5/9/22	504-2022	CGS	2191-299-0000	\$360.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/22	5/9/22	505-2022	AARP SUPPLEMENTAL	2191-299-0000	\$483.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/6/22	5/9/22	506-2022	AARP SUPPLEMENTAL	2191-299-0000	\$101.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/6/22	5/9/22	507-2022	UNITED HEALTHCARE	2191-299-0000	\$458.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/6/22	5/9/22	508-2022	HWHO	2191-299-0000	\$513.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/6/22	5/9/22	509-2022	HNB-ECHO	2191-299-0000	\$616.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/6/22	5/9/22	510-2022	CGS	2191-299-0000	\$895.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$43,243.86	
4/18/22	4/29/22	455-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2031-101-0000	\$991.85	1ST HALF 2022 MANUFACTURED HOME LIKE REAL TAX SETTLEMENT TY 2022 (DIRECT DEPOSIT)
4/18/22	5/2/22	456-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 APRIL 2022 (DIRECT DEPOSIT)
4/18/22	5/2/22	457-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$5,257.91	LOCAL GOVT APRIL 2022 (DIRECT DEPOSIT)
4/25/22	5/2/22	458-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,228.25	NEW \$5 PERMISSIVE AUTO MARCH 2022 (DIRECT DEPOSIT)
4/25/22	5/2/22	459-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,451.45	MOTOR VEHICLE LICENSE TAX MARCH 2022 (DIRECT DEPOSIT)
4/25/22	5/2/22	460-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$1,624.09	CENTS PER GALLON APRIL 2022(DIRECT DEPOSIT)
4/25/22	5/2/22	461-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,660.62	OLF \$5 PERMISSIVE AUTO TAX MARCH 2022 (DIRECT DEPOSIT)
4/25/22	5/2/22	462-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$16,436.07	GAS EXCISE TAX APRIL 2022 (DIRECT DEPOSIT)
					\$39,615.09	
4/29/22	5/6/22	475-2022	STAROHIO	1000-701-0000	\$1,434.15	APRIL 2022 INTEREST
4/30/22	5/6/22	476-2022	PRIMARY	1000-701-0000	\$3.36	APRIL 2022 INTEREST
4/1/22	5/6/22	477-2022	US BANK	1000-701-0000	\$1.49	APRIL 2022 INTEREST
4/1/22	5/6/22	478-2022	CD 15	1000-701-0000	\$348.94	APRIL 2022 INTEREST
4/4/22	5/6/22	479-2022	CD 9	1000-701-0000	\$327.79	APRIL 2022 INTEREST
4/6/22	5/6/22	480-2022	CD 10	1000-701-0000	\$348.94	APRIL 2022 INTEREST
4/15/22	5/6/22	481-2022	UST 8	1000-701-0000	\$156.25	APRIL 2022 INTEREST
4/19/22	5/6/22	482-2022	CD 33	1000-701-0000	\$211.48	APRIL 2022 INTEREST
4/25/22	5/6/22	483-2022	CD 7	1000-701-0000	\$327.79	APRIL 2022 INTEREST
4/27/22	5/6/22	484-2022	CD 17	1000-701-0000	\$338.37	APRIL 2022 INTEREST
4/28/22	5/6/22	485-2022	CD 22	1000-701-0000	\$359.52	APRIL 2022 INTEREST
4/28/22	5/6/22	486-2022	CD 14	1000-701-0000	\$325.16	APRIL 2022 INTEREST
4/28/22	5/6/22	487-2022	CD 16	1000-701-0000	\$348.94	APRIL 2022 INTEREST
					\$4,532.18	
5/2/22	5/9/22	488-2022	M ABBOTT	1000-892-0000	\$43.70	RECORDS REQUEST FEES
					\$43.70	
5/2/22	5/9/22	490-2022	LEXIX NEXIS	2192-892-0000	\$5.00	CAR FIRE REPORT ROUTE 741 AND GREENTREE RDS
					\$5.00	
5/3/22	5/9/22	492-2022	OHIO BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$11,198.00	GROUP POLICY REFUND FOR YEAR 2020
					\$11,198.00	
5/6/22	5/9/22	511-2022	CITY OF MONROE	1000-591-0008	\$28,806.37	4TH QTR 2021 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
5/6/22	5/9/22	512-2022	CITY OF MONROE	1000-591-0008	\$33,730.59	1ST QTR 2022 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					\$62,536.96	

Other Business:

Mrs. Boggs informed the Board that there is a need for all three Trustees to attend the first meeting in June for the Core 5 JEDD meeting as this will be a Public Meeting.

Visitor Concerns:

None.

Trustee Reports:

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for May 31, 2022 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-05-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR TYLER KINMAN**

WHEREAS, Tyler Kinman has completed his one-year probationary period; and

WHEREAS, the Fire Chief has determined that Tyler Kinman’s pay rate should be increased to \$16.12 per hour; and

WHEREAS, the effective date for the pay increase for Tyler Kinman to \$16.12 per hour will be May 7, 2022; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the pay increase to \$16.12 per hour effective May 7, 2022.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of May, 2022.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-05-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Tyler Kinman has worked as a part-time employee with Turtlecreek Township and has been hired full-time with Turtlecreek Township as of May 11, 2021; and

WHEREAS, Turtlecreek Township Trustees have granted Tyler Kinman a prior service credit anniversary date from Turtlecreek Township of August 11, 2020; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of August 11, 2020 for Tyler Kinman and that the vacation time be credited on a bi-weekly basis.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of May, 2022.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-05-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR JEFF DAHLHOFF**

WHEREAS, Jeff Dahlhoff has completed his one-year probationary period; and

WHEREAS, the Fire Chief has determined that Jeff Dahlhoff’s pay rate should be increased to \$16.12 per hour; and

WHEREAS, the effective date for the pay increase for Jeff Dahlhoff to \$16.12 per hour will be May 7, 2022; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the pay increase to \$16.12 per hour effective May 7, 2022.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of May, 2022.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-05-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR CHRIS DOTSON**

WHEREAS, Chris Dotson has completed his one-year probationary period; and

WHEREAS, the Fire Chief has determined that Chris Dotson’s pay rate should be increased to \$19.76 per hour; and

WHEREAS, the effective date for the pay increase for Chris Dotson to \$19.76 per hour will be May 7, 2022; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the pay increase to \$19.76 per hour effective May 7, 2022.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift “YEA”
Mr. Jones “YEA”

Resolution adopted this 9th day of May, 2022.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-05-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Jeff Dahlhoff has worked as a part-time employee with Turtlecreek Township and has been hired full-time with Turtlecreek Township as of May 9, 2021; and

WHEREAS, Turtlecreek Township Trustees have granted Jeff Dahlhoff a prior service credit anniversary date from Turtlecreek Township of January 9, 2019; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of January 9, 2019 for Jeff Dahlhoff and that the vacation time be credited on a bi-weekly basis.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of May, 2022.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-05-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,
TURTLECREEK TOWNSHIP ADMINISTRATOR,
TO ENTER INTO AN AGREEMENT WITH
TURTLECREEK TOWNSHIP AND FISHBECK ENGINEERS**

WHEREAS, Turtlecreek Township with the City of Lebanon will be improving Glosser Road and Route 42; and

WHEREAS, Turtlecreek Township will need to replace a culvert on Glosser Road that is in the jurisdiction of the township and the cost of the fees associated with the design of the project will be \$30,575.00, source of the funds will be the Road Fund (2031-330-360-0000 Contracted Services), to Fishbeck Engineers who is also working with the City of Lebanon on this project; and;

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Tammy Boggs, Administrator to sign the agreement with Fishbeck Engineers once the township receives approval from legal counsel regarding the agreement; and

THEREFORE, BE IT RESOLVED by the Turtlecreek Township Board of Trustees that this agreement be signed by Tammy Boggs, Administrator with Fishbeck Engineers.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day May, 2022

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-05-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a service agreement with Ohio Department of Rehabilitation & Correction for ambulance services with WCI and LeCI that is up for renewal on July 1, 2022; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio would like to revise the agreement effective July 1, 2022 – June 30, 2023 for the charges for the ambulance services to reflect the new rates of ALS - \$526.00, BLS - \$341.00 and Loaded Milage - \$8.70; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio will authorize James VanDeGrift to sign the service agreement for ambulance servcies Amendment 3, Renewal with the update rates effective July 1, 2022.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the authorization for James VanDeGrift to sign the renewal and approve the increase fee rates effective July 1, 2022.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 9th day of May, 2022

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-05-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR ADAM HOFMANN**

WHEREAS, Adam Hofmann has completed his one-year probationary period; and

WHEREAS, the Fire Chief has determined that Adam Hofmann’s pay rate should be increased to \$17.33 per hour; and

WHEREAS, the effective date for the pay increase for Adam Hofmann to \$17.33 per hour will be May 7, 2022; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the pay increase to \$17.33 per hour effective May 7, 2022.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of May, 2022.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-05-09

Date of Resolution: May 9, 2022

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by

the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 9th day of May, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

End of Minutes.